

**BANDERA RIVER RANCH WATER SUPPLY CORPORATION  
BOARD MEETING  
MAY 14, 2020 2:00 PM on Zoom**

**DIRECTORS PRESENT WERE:**

Bonnie Tidball                      Steve Malone                      Ernie DeWinne                      Rod Goff                      Billy Wilson

**OTHERS IN ATTENDANCE WERE:**

Joe Ortega                      Karen Antill                      Charlene Greenhill

There being a quorum present, due to technical difficulties the meeting was called to order by President Bonnie Tidball May 14, 2020 at 2:13 PM on Zoom.

**MINUTES:** Directors read the Minutes of the previous meeting of April 9, 2020.

**MOTION:** Billy Wilson made a motion to accept the Minutes of the meeting of April 9, 2020 as presented. Rod Goff seconded the motion. The Board voted unanimously to accept the Minutes, and the motion passed.

**TREASURER'S REPORT:** Ernie DeWinne presented the financial reports of April 2020 to the Board, the Board and guests reviewed.

**MOTION:** Steve Malone made a motion to accept the Treasurer's report as presented, seconded by Billy Wilson. The BOD voted unanimously to accept the report, and the motion passed.

**OPERATIONS REPORTS:**

**Field Operations:** Joe Ortega reported that they have repaired one (1) service line, replaced one (1) regulator at well #1, reworked the slab at well #1, worked with one (1) homeowner to find a leak on their side of the meter, and replaced the fuel filters on the backhoe among other duties. Joe reported that the collector for the meters was down for a few days and they will be out tomorrow to replace the sims card. Joe advised that he completed the virtual inspection with TCEQ yesterday and it went well. Joe reported that the yearly samples were done yesterday at the upper system. Joe advised that the electrical panel box at well #1 needs to be replaced and received an estimate from DCDC Electric, LLC for \$3,307.57. The Board discussed and Bonnie asked Ernie to put this item on the June 11<sup>th</sup> agenda to be voted on.

**Office Operations:** Karen Antill reported that she has been working from home and after hours in the office and has completed the minutes, updated the website, monthly and quarterly reports, monitoring meters daily, scanning documents for the TCEQ investigation, sent out the Stage II watering restriction notices, sent out non-disconnect notices because of Covid-19, processed payments among other duties. Karen asked the Board if we will be sending out non-disconnect notices again this month because of Covid-19, the Board discussed and agreed.

**Class C Licensed Operator:** Charlene Greenhill reported that she has everything ready for the investigation with TCEQ and will meet Karen and Joe at 4pm today to go over the documents, we will scan the updated monitoring plan, the map Joe made of how well #5 is tied in, operations and maintenance manual, and the updated total revised chloroform plan. Bonnie asked Karen to show Charlene how to scan at the office.

Charlene advised that the CCR is due June 1<sup>st</sup> and she will be turning it in in a couple of days. Karen will put the CCR on the website and also put a note on the bills that the CCR is available on the website according to TCEQ regulation.

**ITEMS FOR DISCUSSION AND BOARD ACTION:**

**OLD BUSINESS:**

- A. Condo pressure tank – Joe Ortega advised that he is still waiting on Carl from Waterboyz. Bonnie Tidball advised that she calls and texts Carl every other day and was told he was supposed to come out yesterday or today; he still has not shown up.

- B. Update on old condo storage tank – Bonnie Tidball advised that she calls and texts Carl every other day and was told he was supposed to come out yesterday or today; he still has not shown up.
- C. Rainwater collection systems/programs – Rod Goff advised there is no new informing at this time.
- D. Discuss the supply of water to customer private pools and related fees and rates – Bonnie Tidball advised that at the DRROA board meeting Tuesday night they gave the responsibility of supplying water to customer private pools and related fees and rates to the BRRWSC. The Board discussed and will put this item on the agenda for a future board meeting to come up with a policy.
- E. Discuss and review water use restrictions and stages – Ernie DeWinne advised that we are at 88% of capacity according to TCEQ rules. The Board discussed and will stay in Stage II watering restrictions and will call an emergency meeting if things change before the next regular scheduled board meeting.
- F. Discuss fire hydrants and possible testing with VFD – Steve Malone advised that he has called the Bandera VFD and left a detailed message and emails and is waiting to hear back from them.
- G. Report on disposition and actions for well #2 – No report at this time.
- H. Discuss annual meeting date – The annual meeting has been rescheduled for Saturday June 6, 2020 at 10:00a.m.
- I. Update on well #6 progress – No report at this time.
- J. Discuss Covid-19 status and backup plan procedures – Karen will be returning to work in the office during regular business hours as of Monday May 18, 2020.

**NEW BUSINESS:**

- A. TWDB water loss audit – Charlene Greenhill reported she turned in the water loss report. Charlene advised that Joe will start giving her a monthly report on the amount of water loss pertaining to repairs and she will turn it in monthly. Karen advised that she has started putting the water loss for repairs on the Directors Report again.
- B. Discuss well #6 project and what portions to be completed by BRRWSC- Ernie DeWinne advised that he thinks the BRRWSC should act as the general contractor for well #6, the Board agreed.

**MEMBERSHIP COMMENTS:** No membership comments.

**ADJOURNMENT:** There being no further comments, Ernie DeWinne made a motion to adjourn the meeting, seconded by Billy Wilson. The BOD voted unanimously to adjourn the meeting at 2:37 PM.

Annual meeting will be held on June 6, 2020  
 The next BOD meeting will be held on June 11, 2020

BRRWSC PRESIDENT, BONNIE TIDBALL \_\_\_\_\_

BRRWSC SECRETARY/TREASURER, ERNIE DEWINNE \_\_\_\_\_